MASFAA Business Meeting

Date: Friday April 21, 2017 / 11:00 AM

Location: Missoula DoubleTree Edgewater

1. **Call to Order**

Emily Williamson called the meeting to order and established a quorum

1. **Approval of Agenda**

Emily asked for a motion to approve the agenda. Kelli made the motion. Janet seconded the motion.

1. **Approval of Minutes from April 2016**

Kent made a motion to approve the minutes from the last meeting. Seconded by Sandy.

1. **Officers Reports**
2. President, Emily Williamson – Thanked the group for electing her to be president. Said she enjoyed serving and learned a lot from it.
3. President Elect – Cindy Kiefer –Enjoyed her time in Washington D.C. at the Leadership Expo. Was able to meet with Senators Daines and Tester’s aides. Had talking points to include year round pell with no grade progression requirements; simplification of FAFSA making the IRS Data Retrieval more robust to include additional types of filers; full Pell grant funding; minimize federal regulations for GE, R2T4, Distance students; Eliminate loan origination fees and look at the subsidized 150% rules as they are burdensome; request for single income based loan repayment program; schools should not be responsible for loan default rates. Cindy reported she took a lot of notes and had a very positive experience. She reached out to aides again about Pell progression so that they understood the importance.
4. Past President – Kelli Engelhardt – Nothing to report
5. Vice President/Secretary, Vacant after Wes’ resignation -
6. Treasurer, Sandy Johnsrud – It was an honor to serve. Encouraged membership to volunteer if possible. 2016 net loss was $133. MASFAA has $52,044.15 in assets. MSUN controller performed an audit with no findings. All records are in order. Deficit expected in 2017 – near $2,200. Janet requested we look at other small states to see how they manage corporate support packages. Sandy reported the State report is due 4/15 of each year, and new board is required. She suggested thinking of conference dates prior to avoid late charges.
7. Member-at-Large, Alexa Freeburg – Conference is vital for her.
8. Member-at-Large, Diane Llewelyn –Nothing to report
9. Associate Member, Roxy Jacobson – Reached out to vendors by sending save the date cards, letting them know of package options, emailed, etc. Unsure why vendor participation was low. Could be short on resources, budget constraints, location, etc.
10. **Committee Reports**
11. Conference Planning – Diane Llewelyn - Spring Conference: April 19-21, Missoula, MT. 56 attendees, 14 schools, 3 associate members and 1 tribal college represented. Reported it was difficult to find hotel in Missoula as most are booked 2 years out. Increased registration fee by $10 to help cover meals which were expensive. Hoping to break even with conference costs. Ginger did many things to help – thanked her for her time. Encouraged evaluations to be completed.
12. Nominations – Kelli Engelhardt:

President Elect: Danielle Dinges / Dawson Community College

Vice President / Secretary: Alice Brown / Montana State University

Treasurer: Emily Linn / University of Great Falls

Member-at-Large: Kent McGowan / University of Montana

Associate Member at Large: Mary Howard / Reach Higher MT

1. Budget and Audit Committee / Treasurer’s Report – Sandy Johnsrud - see budget report
2. Recognition of MASFAA Members serving on current RMASFAA/NASFAA Committees **RMASFAA**

Summer Institute Committee – Kelli Engelhardt

Board of Directors Montana Representative- Emily Williamson

Leadership Pipeline Committee Chair- Shauna Savage

Leadership Pipeline Committee-Janet Riis

Membership Committee Chair – Alexa Freeburg

Membership Committee – Danielle Dinges

1. **Old business**

None to report

1. **New Business**
   1. **Membership dues**– Emily. Suggested we increase membership dues, as they haven’t been increased in many years. Emily proposed $15 increase per level. It would not cover MASFAA deficit, but would assist. Vicki Kucera, RMASFAA president, indicated our dues were very inexpensive. Janet Riis moved to suggest a $25 increase, and Roxy 2nd the motion. A vote was taken, and the increase was approved. New dues structure is:

**999 students and below $55**

**1000-2999 $85**

**3000-4999 $115**

**5000-7499 $145**

**7500 + $175**

* 1. **Joint MACRAO conference**- Emily. After working closely with MSUB registrar during program review, Emily saw the importance of possibly holding a joint conference with MACRAO so that they could also get information/training from the Department of Ed, and other speakers – information they are not currently getting. Janet suggested we explore the option. What would our savings be? How many attend MACRAO? What pieces would be shared, and what would be on own track? Janet moved to explore, Kent 2nd.
  2. **Minority SI Scholarship**. Application due by 5/15/2017 to assure SI Registration.
  3. **Election of Officers.** Motion to made by Leah and seconded by Sandy. Vote was unanimous.
     1. President Elect: Danielle Dinges / Dawson Community College
     2. Vice President / Secretary: Alice Brown / Montana State University
     3. Treasurer: Emily Linn / University of Great Falls
     4. Member-at-Large: Kent McGowan / University of Montana
     5. Associate Member at Large: Mary Howard / Reach Higher MT
  4. Summer Institute Scholarship

Winner: Montana State University

First Alternate: University of Great Falls

Second Alternate: University of Montana

* 1. Discussion of 2018 Conference Dates – Proposed March 21-23 in Great Falls. 50th Anniversary of MASFAA. Would not compete with other states, or Ellucian Live. Kelli moved to approve. Cindy Kiefer 2nd. Approved.
  2. 2014 MASFAA Awards
     1. Financial Aid Professional of the Year – Shauna Savage
     2. Years of Service Awards:

**20 Years**

Leah Habel

**25 Years**

Rita Larby

1. Passing the Gavel –Emily to Cindy Kiefer. Cindy presented Emily with MASFAA plaque.
2. Adjourn

Leah motioned to adjourn the meeting. The motion was seconded by Emily Williamson.